



30th March 2022

Members of Holymoorside & Walton Parish Council

Dear Councillor

You are respectfully summoned to attend the next meeting of the parish council, which will be held at 1900 hours on Wednesday 6th April 2022 in the main hall, Holymoorside Village Hall, Holymoorside, Chesterfield.

Any members who require a dispensation to address the meeting are kindly requested to contact me as soon as possible.

Yours sincerely

K J Brailsford (Mrs)

Clerk

AGENDA PART 1 - non-confidential information

FL268/21-22 **To receive apologies for absence**

FL269/21-22 **Variation of the Order of Business**

FL270/21-22 **Public Questions – (15 Minutes)**

A period of not more than fifteen minutes will be made available for members of the public to comment on any matter

If County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter

Any Member with a significant other interest in an agenda item may speak on that item at this point in proceedings

At no point will discussions take place except for clarification of the submission including points of information. Should a decision be required from the council the matter will be deferred for research and included on the next relevant agenda.

FL271/21-22 **Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time

FL272/21-22 **Exclusion of Public**

To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded. If the council decides to exclude the public, it will be necessary to pass a resolution in the following terms. 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'.

FL273/21-22 **Minutes from the full meeting of the parish council held on Wednesday 2nd March 2022**
(papers enclosed)

FL274/21-22 **Minutes and recommendations from the community events working party meeting full meeting held on Tuesday 8th March 2022** (papers enclosed)

- To confirm that Cllr Phelps can seek donations of seeds/plants on behalf of the parish council
- To confirm that a stall holder will apply for their own TEN for the giving of sample liquors and to confirm whether they be allowed to sell prosecco for consumption at the event
- To note that a Tombola stall will be having a 'bottle stall' which may include alcohol
- 1st aid provision

FL275/21-22 **Councillors' actions**

- Cllr Holmes; staff appraisal 24/2/22; 1 ¾ hours
- Cllr Maskrey; personnel meeting 1/3/22; 1 hour
- Cllrs Thacker & Truscott; community events working party meeting 8/3/22; 1 hour
- Cllr Phelps; play area signage inspection & notice design 14/3/22; ½ hour
- Cllr Phelps CNAS work; 6 hours
- Cllr Truscott; personnel meeting 22/3/22; 1¼ hours
- Cllr Truscott; set up hall and personnel 23/3/22; ¾ hour
- Cllr Phelps; NEDDC district/parish liaison meeting 18/3/22; 1½ hours

FL276/21-22 **Planning applications and related decisions**

Planning applications received

- a) 15 Acorn Ridge, Walton-proposed single storey annexe to side of property-22/00162/FLH
- b) 5 Harewood Road, Holymoorside-demolition of attached garage and construction of 1.5 storey side extension and extension of rear decking-22/00163/FLH
- c) Syda Grange, Longside Road, Holymoorside-regularise the engineering works undertaken to create a level, drained area for the existing manage area used by the riding school-22/00058/FL
- d) Stanedge Golf Club, Darley Road, Stanedge, Ashover-proposed office and ladies changing room extension (Affecting a Public Right of Way)-22/00074/FL
- e) Yew Tree Cottage, Matlock Road, Walton-change of use of section of land for hardstanding and retention of fence and gates-22/00220/FL
- f) 3 Matlock Road, Walton-2 storey extension to side of property, comprising car port over existing driveway, removal of no.1 chimney-22/00257/FLH

Planning applications granted

- g) 7 Holymoore Road, Holymoorside-single storey extension to the rear of 7 Holymoore Road, Holymoorside-22/00118/FLH

Planning appeals

- h) Land between Ashcroft and Cherry Tree Farm, Matlock Road, Walton-proposed infill dwelling with detached garage (Affecting the setting of a Listed Building)-21/00372/FL

Other planning matters

- i) Correspondence in relation to the possible sale of private land in Holymoorside

FL277/21-22 **Village hall**

- Quotation received for the line marking of the car park £525 (PMR FL253/21-22)

- Emergency replacement of the boiler at a cost of £2390
- Correspondence in relation to cancelled booking in the hall (papers enclosed)

FL278/21-22 **Administration**

- To resolve on-going parish council policies (all councillors already have a copy)
 - Stress management policy (not currently on the website)
 - Unreasonably consistent complaints & unreasonable behaviour policy (is on the website)
 - Safeguarding policy (is on the website)
- Purchase of Nord VNP for 2 years to protect devices used for council business
- Organisation of the Annual Meeting of the Parish on Wednesday 18th May 2022 at 7.30pm, the Pride of Parish Award nominee and the serving of refreshments

FL279/21-22 **Sports & leisure**

- Green-keeper H&S information update (PMR FL255/21-22)
- Bowling Club RA (papers circulated via e-mail)
- Correspondence from the Tennis Club in relation to the possible provision of a bench at the facilities, funded by the family of a past member

FL280/21-22 **H&S**

- Final Legionella report for the village hall and changing rooms (PMR FL256/21-22) (papers circulated via e-mail)
- Independent H&S report 2022 (papers circulated via e-mail)
- Ladder inspection and new purchase required following one set being condemned
- PAT completed with no faults found
- Latest reports from DCC in relation to the play area inspections, with all being in good order
- Action taken by Clerk to repair swing
- Suggested wording for the possible provision of new signage in the play area (PMR FL256/21-22) (papers enclosed)

FL281/21-22 **Highway matters**

- Derbyshire Police & Crime Commissioner information in relation to Vehicle Activated Signs (PMR FL216/21-22) (papers enclosed)
- Cultivation licence for Holymoore Road (PMR FL78/16)

FL282/21-22 **Outside**

- Verbal allotment report
- Request to use the recreation ground for small scale dog training classes
- Request to possibly place a seat in Holymoorside, with suggestions be sought from the parish council

FL283/21-22 **Climate**

- Tree planting and plaque
- Verbal/written report from Cllr Phelps, including anticipated costs for the Party in the Park event (papers enclosed)
- Request from Holymoorside Pre-school for a small donation to facilitate the further planting of wildflowers in the 'wild area' at the top of the recreation ground

FL284/21-22 **Reports**

- Cllr Phelps following her recent attendance at the NEDDC district/parish liaison meeting

FL285/21-22 **Items to the Table**

- HR newsletter February 2022
- Safer Neighbourhoods News March 22

- The Clerk magazine March 2022
- Clerks & Councils Direct March 22
- NEDDC-notification of councillor appointed onto their Standards Committee

FL286/21-22 **Authorisation of accounts**

FL287/21-22 **Comments or questions in relation to paid invoices**

FL288/21-22 **Other financial matters**

- To note that the DD for the electric supply at the village hall is to increase to £213, a rise of £63 PCM
- NJC payscale settled for 2021-2022 at 1.75% and that Cllr Maskrey had checked all figures related to required back payments
- To confirm that 50% of the moss treatment costs have been transferred from the tennis to current account, together with an additional £100 to cover water costs (as per 2021)
- Anomalies with the VH WaterPlus direct debits and action taken to rectify
- To note that NEDDC have allowed 100% business rate relief on the village hall for 2022-2023
- Request from Holymoorside pre-school for a donation to celebrate the Queen's Jubilee with a party and other activities throughout the week and to give each of the children a small gift such as a medallion, mug or similar to commemorate this historic occasion
- To note that the village hall has been awarded a £4,000 NEDDC Discretionary Re-opening Grant
- To note that the NEDDC trade waste cost, currently £22.67, will increase by £1.14 per collection to £23.81, from 1/4/22
- Renewal of the SLCC membership on the 1st May 2022 at a cost of £186
- To note that the parish council has been selected for an intermediate audit review by PKF Littlejohn, which will mean more administration work to submit the required additional information

FL289/21-22 **Bank reconciliations and independent checks**

FL290/21-22 **Part 2 - Confidential Business**

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'.

- Personnel matters update and decisions required for future caretaking requirements