



25th November 2019

Members of Holymoorside
& Walton Parish Council

Dear Councillor

You are respectfully summoned to attend the next meeting of full council, which will be held at 1930 hours on Tuesday 3rd December 2019, at Holymoorside Village Hall, Holymoorside for the purpose of transacting the following business.

Any members who require a dispensation to address the meeting are kindly requested to contact me as soon as possible.

Yours sincerely

K J Brailsford (Mrs)

Clerk

AGENDA PART 1 - non-confidential information

- 1.0 **To receive apologies for absence**
- 2.0 **Variation of Order of Business**
- 3.0 **Public Questions – (15 Minutes)**

A period of not more than fifteen minutes will be made available for members of the public to comment on any matter

If County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter

Any Member with a significant other interest in an agenda item may speak on that item at this point in proceedings

At no point will discussions take place except for clarification of the submission including points of information. Should a decision be required from the council the matter will be deferred for research and included on the next relevant agenda.

- 4.0 **Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time

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5.0 Exclusion of Public

To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded. If the council decides to exclude the public it will be necessary to pass a resolution in the following terms. 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'

6.0 Minutes from the parish council meeting held on, Tuesday 5th November 2019 (papers enclosed)

7.0 Councillors' actions

- Cllr Thacker; Scout's Christmas Fair on 9/11/19; 1 hour
- Cllr Thacker; Holymoorside and Walton Arts Festival AGM & film night on 22/11/19; 3½ hours
- Cllrs Grinbergs, Hinchliffe, Holmes, Maskrey, Phelps, Thacker, Truscott, Wragg; annual Remembrance Service on 10/11/19; 1¾ hours
- Cllr Grinbergs; co-ordination of newsletter delivers in Walton 11/11/19; 1 hour
- Cllr Holmes; collection tin to the Royal British Legion 12/11/19; 1 hour
- Cllrs Maskrey & Thacker; NEDDC district/parish liaison meeting 25/11/19; 1 hour

8.0 Planning matters

Planning applications received

- a) Belmont Park Holymoorside Road, Holymoorside-reserved matters application pursuant to 16/00867/OL for construction of 1 two storey dwelling with Juliet balconies and garage basement and gym-NED19/01050/PM

Planning applications granted with conditions

- b) The Coach House, Matlock Road, Walton-application for change of use of the coach house to dwellinghouse including parking for private vehicles-19/00881/FL
- c) Walton Lodge Farm, Matlock Road, Walton-proposed open plan agricultural building to house and feed livestock and to store fodder and implements-19/00923/FL

9.0 Allotments

- Verbal report following the recent inspection by the Clerk
- Allotment agreements for February 2020 (papers enclosed)
- To set the allotment fees from 2021 (fees for 2020; full plot £17 & half plot £12)

10.0 Village hall

- Damp problem in upstairs ladies toilets (previous minute reference FL147-19-20)
- Update on legionella work (previous minute reference FL190/19-20)
- Thank you from Tiger Tots (previous minute reference FL189/19-20)
- Problems with central heating boiler and repairs carried out
- Continuation of new regular hirer (previous minute reference FL189/19-20)

11.0 Outside

- Correspondence from a resident in relation to the grass verges on Holymoorside Road (papers enclosed)
- Verbal report from the Clerk following her recent inspection of street furniture
- Request from 1st Holymoorside Scouts-annual 10k run on 2/5/2020, including information in relation to a need for a road closure

12.0 On-going matters

- Road Traffic Regulations consultation (previous minute reference FL191/19-20) (papers enclosed)

- Holymoorside community speed-watch matters following the demise of Neighbourhood Watch (agenda item requested by Cllr Phelps) (previous minute reference FL086/19-20)
- Response from Derbyshire Police and Crime Commissioner (previous minutes reference FL181/19-20)
- Further information in relation to the inspection of footpaths by a DCC volunteer (previous minute reference FL185/19-20)
- Previous quotation for footpath works (FP 23 & BR 25)
- Further correspondence in relation to the tennis and bowling access gate (previous minute reference FL192/19-20)
- Quotation of £170 for the removal of the kissing gate (previous minute reference FL192/19-20)

13.0 Administration

- Verbal report from the Clerk following her attendance at a recent training seminar
- To note that the papers for the January 2020 meeting will be completed and distributed on the 23rd December 2019 to facilitate staff holidays
- Application to be co-opted on to the parish council (papers enclosed)

14.0 Community events organised by the parish council

- VE 75 day – update, including Town Crier availability

15.0 Councillor Reports

- Verbal report from Cllr Thacker following the council's recent Remembrance service and to note that £30.20 was raised from the collection
- Verbal report from Cllr Thacker following his attendance at the Scouts' Christmas Fair
- Verbal report from Cllr Thacker following his attendance at Holymoorside and Walton Arts Festival's AGM

16.0 NEDDC

- To note that the main NEDDC council office on Mill Lane will no longer accept cheque payments and all the council's invoice payments will need to be sent to an alternative office in the district
- Report following the recent NEDDC/Town/Parish liaison meeting
- Ballot paper to vote for up to 2 candidates on the council's Standards Committee

17.0 Items to the Table (available from 7pm)

- Digital Derbyshire upgrade for areas of Walton
- Clerks & Councils Direct November 19
- Pocket Parks-grants available
- The Clerk magazine November 2019
- DCC consultation-amendment to their Records Office opening times
- DCC-community payback team
- HM R&C Employer Bulletin Oct 19
- DCC Tackling Cybercrime

18.0 Authorisation of accounts

19.0 Comments or questions in relation to paid invoices

20.0 Bank reconciliations and independent checks

21.0 Other financial matters

- To consider making a donation to Holymoorside Band for their attendance at the Remembrance service
- To consider instructing the Tennis Club to make a BACS payment directly in the tennis account (as opposed to the current and then having to be transferred)

- To note that NatWest have confirmed that the bank mandate for the current account has now been updated
- Progress of opening the new debit card account and signature on a SO form for a quarterly £500 payment to be transferred

22.0 **Matters relating to current financial year**

- To consider the I & E figures to date, including material variances information (papers enclosed)
- To receive full bank reconciliation to date (papers enclosed)
- To consider the interest levels still being paid

23.0 **Matters relating to the 2020-21 budget with consideration being given to;**

- Correspondence from NEDDC in relation to precept & tax base information 2020-2021 (papers enclosed)
- Consideration of the three year forecast showing a potential 2% year on year increase, together with alternative forecast which would potentially allow for works highlighted in the forward plan, together with supporting documentation (papers enclosed)
- Staff salaries and to resolve any increases agreed, including information in relation to caretaking hours and the NLW
- To resolve the budget & precept for 2020-2021 (papers enclosed)

24.0 **Action Plans**

- Review of the action plan 2019-2020 to date (all councillors already have a copy)
- Second quotation for upgrade of bar area (papers enclosed)
- To consider suggestions for an action plan 2020-2021

25.0 **Part 2 – Confidential Business**

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw’.

- To receive an update on personnel matters

Following the end of the meeting you are invited to Chairman’s Christmas refreshments